BRITISH CONNEMARA PONY SOCIETY LTD

Registered Charity No: 262765

# SUMMARY MINUTES OF A MEETING OF THE COUNCIL

**HELD ON Tuesday 13th April 2021**

**AT 7PM ON ZOOM TELECONFERNCING**

**Present:-** Anne Harries (AH) - Chair, Gill Evans (GE) Debbie Nickson (DN),

Rebecca Bond (RB), Cherry Caddy (CC), Sue Gillingham (SG), Katy Seedhouse (KS), Lauren Stokeld (LS), Kerry Wainwright (KW), Kate Walters (KateW), Anne Ward (AW), Julia Woods (JW)

Andrew Morrey (AM) - (President)

There were no apologies for absence.

**Under Matters Arising from the Minutes**

AH advised that CC had organised engraved tumblers for sale. These will be announced in the next Newsletter

* **Pat Parker Legacy – update**

AH advised that to date there has been one application.

* **Merchandise - Web Shop - Horse and Country**

AH advised the web shop is now up and running

* **SEBA - AGM minutes**

These Minutes have been circulated to Council.

* **Safeguarding**

LS to contact BEF concerning use of their policy wording.

1. **Finance Committee Minutes:-**

**Under Matters Arising**

* **Final Accounts**

The micro entity accounts for the year ending 2021 had now been lodged with Companies House by Peter Edwards of Azets. GT has submitted them to the Charities Commission.

* **Transition to Xero**

AH explained that, as Grassroots accounts system would be discontinued at the end of 2021, the transition to Xero accounting system would be taking place this year and and the Office would be closed for one week to enable the Secretary to complete this change.

* **Ring fencing of Restricted Funds**

A third account was being set up for the Society with NatWest. The restricted funds would be put in this new account.

the current account.

The Pat Parker Legacy will also go into this new account when it becomes available.

* **Management Liability Insurance**

This was put in place through A Plan Insurance from 4th March 2021

* **Commissioning new website**

It was agreed that LS to source quotes. LS advised that by early May she will produce a design brief for Council to approve.

**Other F& GP matters**

* **De-registering for VAT**

It has been agreed to deregister the Society and this had been completed, by the Society's accountant, as of 31st March 2021.

* **Appointment of Chronicle Editor**

All agreed that AH should formally ask Louki Scott.

* **Payment of Honorariums**

These were agreed .

1. **Registration Committee Minutes - Matters Arising**
* **Colt Inspections 2021**

4 colts were booked in for Thompson House EC, Wigan – 27 April 2021.

14 colts were booked in for Vale View EC, Melton Mowbray – 28/29 April 2021 (8 on 28/04 and 6 on 29/04).

* **Filly Inspections inc private inspections**

 After discussion about insurance cover for private inspections, it was agreed that the wording on the application form should be changed to read “home inspections can only be arranged in exceptional circumstances and at the discretion of the Society”. It was further agreed to state on the form that the owner should have their own Public Liability Insurance. PL Insurance to be recommended on 2021 forms but compulsory on forms after that. Form to say that by signing form you are confirming public liability insurance is in place.

It was agreed to put in Owners Notes that hard hats be worn from 2022 onwards.

* **Requirement for vet measurement prior to inspection**

AH explained an increasing number of vets have expressed concern with “approximate” measurements of fillies prior to inspection.

After a full discussion it was agreed that next year, if vets would not measure the pony, then a letter must be submitted by the vet explaining this. The owner must still have the vet out to check the ponies microchip, markings and jaw.

* **Fees for registering ponies on the BCPS database previously transferred.**

After discussion all agreed to discontinue the reduced rate transfer at the end of 2021.

* **HWSD status on database**

After a full discussion, it was agreed that the HWSD status of all 2021 foals onwards be put on the website.

* M**erit Awards - progress report**

The PAS and Judges Committee have both submitted recommendations. Another meeting would be needed to make further progress.

* **Flyers**

AH expressed gratitude to Emma James and Alexandra Summerfield for their help in producing these.

* **Microchip scanners – regions**

Regions are buying their own inexpensive scanners.

* **IoM Inspections**

It was agreed that inspectors should go to the IoM as soon as practicable after the easing of Covid regulations. If at all possible a clinic or similar should be organised to help defray the expense.

1. **2021 Breed Show**
* **Draft Schedule and discussion points arising inc Entrymaster, Judge for In Hand Supreme Ch, Dressage / CT.**

Entrymaster –It was agreed that the Society would purchase the Gold version which could also be used for the Northern Show and the AGM.

It was agreed a Show Meeting was needed to finalise all the details and a site visit was necessary.

* **Purchase of Chiltern Trophy**

It was agreed that members be asked to contribute towards the purchase of a trophy in memory of Pat Lyne. This should be mentioned in the Newsletter and a JustGiving page be set up

**HOYS judges 2022**

A total of 21 votes had been received. Helen Horsfall and Jane Somerset had received most votes. It was agreed to write and ask them if they would judge the HOYS Ridden classes at the 2022 Breed Show.

* **Eventing Series**

KW asked if they could buy two banners for use at the various events. HorseEvents will organise these on our behalf.

1. **Audio Archive Idea**

All agreed this was a good idea and it would be behind the members wall on the new website.

1. **Items for newsletter**

AH explained the next newsletter will be going out very soon so she will be asking for articles.

1. **AOB**

The Council were advised that the Social Media Influencers working group is going really well The two ambassadors are on board and KS would like to give them one free stable each at the Breed Show. All agreed.

LS raised concerns about the current Grassroots produced data protection form which goes out with the Chronicle.

**There being no further business, the meeting closed at 9.20pm**